



60-Hour CTEC Course Syllabus

Chapter 1: Tax Preparer Responsibilities

Chapter 2: Gathering Taxpayer Information and Interviewing the Taxpayer

Chapter 3: Identity Theft

Chapter 4: Standard Deductions, Exemptions and Dependents

Chapter 5: Filing Status

Chapter 6: Income

Chapter 7: Business Income

Chapter 8: Depreciation

Chapter 9: Capital Gains and Losses

Chapter 10: Adjustments to Income

Chapter 11: Itemized Deductions

Chapter 12: Tax Credits and Payments

Chapter 13: Other Taxes and Taxpayer Penalties

Chapter 14: Electronic Filing

Chapter 15: Extensions and Amended Returns

Final Exam: 60 Hour Federal and State Tax Law Final